

Pomona Valley Corvette Association



Rules and Regulations

Amended: October 14, 2014

Pomona Valley Corvette Association
Rules and Regulations
Adopted October 14, 2014

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1. Purpose of Rules and Regulations

- 1.1 The purpose of the Rules and Regulations is to establish how the social aspects of the "Pomona Valley Corvette Association" hereafter referred to as PVCA are to be regulated.

2. Committees

- 2.1 Committees may be established, or eliminated, from time to time by a majority vote of the Executive Board.
- 2.2 The President shall appoint all Committee Chairs.
- 2.3 All Committee Chair appointments shall be confirmed by a majority vote of the membership in attendance at a General Membership Meeting.
- 2.4 Committee Chair appointments may be rescinded by a two-thirds vote of the membership in attendance at any General Membership meeting.
- 2.5 All PVCA Committees shall report to the President or to his/her designated member of the Executive Board. All Committees should consist of one (1) member of the Executive Board and at least two (2) members of PVCA who are not members of the Executive Board.

3. Appointed Positions

- 3.1 The President shall appoint positions or representatives for the club. Such positions or representatives will be determined by the President as may be needed. The appointed positions may include, but are not limited to Car of the Year Administrator, Community Representative, Homecoming Director, National Corvette Museum Representative, Newsletter Editor, New Member Liaison, Parliamentarian, Sponsor(s) Representative, Sunshine Person, Historian and Webmaster.
- 3.2 The appointment of these positions or representatives will be established by the President and confirmed by a majority vote of the membership in attendance at a Regular General Membership Meeting when presented by the President.

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4. Club Meetings

- 4.1 There shall be an Annual Awards Meeting held to honor members for their achievements in PVCA activities during the past year. The date and time of the Annual Awards Meeting will be set by a majority vote of the Executive Board. The date of the Annual Awards Meeting shall be no earlier than December of the current term and no later than January of the next term.
 - 4.1.1 A Regular General Membership Meeting may be designated as the Annual Awards Meetings.
 - 4.1.2 Each member of PVCA must be notified of the date, time and location of the Annual Awards Meeting at least thirty (30) days prior to the date on which the meeting is scheduled via Standard Club Communication.
- 4.2 Regular General Membership Meetings shall be held a minimum of once a month.
 - 4.2.1 Regular General Membership Meetings may be cancelled by a majority vote of the Executive Board or a majority vote of the membership in attendance at a Regular General Membership Meeting
 - 4.2.2 The membership of PVCA should be notified of the cancellation at least five (5) days prior to the date on which a Regular General Membership Meeting was scheduled via Standard Club Communication.
 - 4.2.3 A Regular General Membership Meeting may be designated as the Annual Awards Meeting by a majority vote of the Executive Board.
 - 4.2.4 A Regular General Membership Meeting may be held on specific dates, times and at a location to be designated by the majority of

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the membership in attendance at a Regular General Membership Meeting.

4.2.5 If the date, time or place of a Regular General Membership Meeting is changed, the membership of PVCA should be notified of the change at least five (5) days prior to the date on which the meeting was scheduled via Standard Club Communication.

4.3 Annual Election Meeting shall be held in conjunction with a Regular General Membership Meeting in November.

5. Club Events

5.1 PVCA members may organize “Club Runs”, and/or “Club Events”. Each Club Run, and/or Club Event shall be approved by the Activities Director, a majority vote of the members at a Regular General Membership Meeting or by a majority vote of the Executive Board, and shall be posted on the PVCA Web Site.

5.1.1 A Club Run, and/or Club Event which requires the use of any funds of PVCA must be approved by a majority vote of the membership at a Regular General Membership Meeting and cannot be approved solely by the E-Board.

5.2 “Fun Runs” may be organized by members anytime, and should be coordinated with the Activities Director, so long as they are posted on PVCA Web Site.

5.3 PVCA members may wish to organize a Charity Event for the purpose of raising funds for a charity or charities of his/her choice. The member wishing to organize or act as chairperson for such an event shall present the event and the charity to the E-Board for review.

5.3.1 The E-Board should confirm that the charity meets the requirements as noted below in Section 5.3.6.

5.3.2 A Charity Event which does not require the use of club funds as defined below may be approved by a majority vote of the members

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at a Regular General Membership Meeting or by a majority vote of members of the E-Board. If the Charity Event is approved the membership should be notified via Standard Club Communication at least five (5) days prior to the event.

- 5.3.3 A Charity Event which requires the use of club funds as defined below must be approved by a majority vote of the members at a Regular General Membership Meeting. If the Charity Event is approved the membership should be notified via Standard Club Communication at least five (5) days prior to the event.
- 5.3.4 The organizing member of a Charity Event may form a committee to execute the event plan. The Event Committee will report to the President or his/her representative as may be requested by the President.
- 5.3.5 PVCA members wishing not to be involved with such a Charity Event may elect not to be involved with such events.
- 5.3.6 A charity for which a Club Charity Event is to take place should be a bona fide 501(c)(3) nonprofit tax exempt organization as recognized by the Internal Revenue Service and the California Franchise Tax Board. Said charity should be in good corporate standing with the California Secretary of State.
- 5.3.7 The use of club funds for a Charity Event includes but is not limited to the use of “seed” money, receipts to be made to the Charity Treasury, or the payment of expenses from the Charity Treasury.
- 5.3.8 PVCA is intended to be a Corvette car club, where the membership can share in the joy of “living” the Corvette lifestyle with our friends. From time to time there may be an event that generates funds for a charity as approved by the membership, members are not required to participate in such charity events.

6. Club Communication

- 6.1 Standard Club Communication shall be via electronic mail (email) and/or the official PVCA Web Site (www.PVCA.org).

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- 6.2 All members will be provided with access to the PVCA Web Site and are encouraged to look at it regularly for news and events of the club.
- 6.3 Members who provide the club with email contacts or email addresses will receive club information via email. If a member does not provide an email address then the member is expected to review the PVCA Web Site for club news and information.

7. Awards and Incentives

- 7.1 PVCA shall have a Member of the Year award given on an annual basis presented at the Annual Awards Meeting. The cost of this award shall be the responsibility of PVCA.
 - 7.1.1 The winner of the Member of the Year Award shall be determined in a secret, write-in ballot, by a majority vote of the members present at the Annual Meeting for the election of officers.
 - 7.1.2 A Candidate for the Member of the Year Award must have been a member of PVCA for a period of one year prior to the Annual Awards Meeting. The Member of the Year shall receive, in addition to their award, a refund of next year's PVCA dues.
 - 7.1.3 The election of the Member of the Year Award shall be administered by the Election Committee.
- 7.2 PVCA shall have a Car of the Year Award. This award shall be an incentive to further the members' interest in the Chevrolet Corvette and to encourage members to drive Corvettes to all Club functions. This award shall be given on an annual basis. This award shall be presented at the Annual Awards Meeting. The cost of the award shall be the responsibility of PVCA.
 - 7.2.1 The winner of the Car of the Year Award shall be the member of PVCA having the highest total of points earned according to the Car of the Year Points System.

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- 7.2.2 The Administrator of the Car of the Year Award shall have responsibility for:
- selecting the features to be judged for Car of the Year points,
 - judging the quality of each selected feature and deciding the number of points to be awarded,
 - keeping a record of Car of the Year points from judging,
 - informing the club President and the Awards Committee of the winner of the Car of the Year Award prior to the Annual Meeting of Members
- 7.2.3 The Administrator of the Car of the Year Award may be asked by the President to present the award at the Annual Meeting of Members.
- 7.2.4 The Administrator of the Car of the Year Program shall not compete for Car of the Year points.
- 7.2.5 All decisions of the Administrator of the Car of the Year Program shall be considered final.
- 7.2.6 At the first Regular General Membership Meeting of each month, points for the quality of a selected feature of each member's Corvette shall be awarded. The selected feature may be, but is not limited to: a mechanical item (such as oil level), an interior item (such as cleanliness of upholstery) or an exterior item (such as function of lighting or clean windows).
- 7.2.7 In the event of the absence of the Administrator of the Car of the Year Program at any Regular General Membership Meeting, the Administrator or President may appoint a member of PVCA to act in his or her absence.
- 7.2.8 On a monthly basis the Administrator of the Car of the Year shall select a winner of the prior month's feature that was judged. This may be the "winner" with the highest points last month or can be a random drawing of those who submitted their cars in the prior month for judging. Again the decision of the Administrator is considered final as to the awarding of the monthly award. The cost of such a monthly award shall be the responsibility of PVCA.

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- 7.3 PVCA shall have an N.C.C.C. Competitor of the Year award for both a male and female member of PVCA. This award shall be an incentive to further the awareness of PVCA in the Corvette community. The cost of the award shall be the responsibility of PVCA.
- 7.3.1 The winners of the N.C.C.C. Competitor of the Year awards shall be PVCA (male and female) who accumulates the most N.C.C.C. West Coast Region points throughout the calendar year.
- 7.3.2 PVCA's N.C.C.C. Governor shall inform the President and the Awards Committee of the winner of the N.C.C.C. Competitor of the Year Award prior to the Annual Awards Meeting.
- 7.3.3 The N.C.C.C. Governor may be asked by the President to present the awards at the Annual Awards Meeting.
- 7.4. P.V.C.A shall have a Membership Anniversary Award. Any PVCA member who has been a member in the club for five (5) years, ten (10) years, fifteen (15) years, twenty (20) years, and so on will be given a Membership Anniversary Award or Plaque honoring their membership in PVCA at the Annual Awards Meeting following said anniversary. Should a member not receive the appropriate award at the five (5), ten (10), etc. year anniversary of their joining the club, then the club will provide said award to the member at the earliest date that is possible. Members may be given a "anniversary" tag to be added to an existing Membership anniversary Award. Membership Anniversary Awards will be presented at the Annual Awards Meeting from the date that the member joined the club. The cost of the award shall be the responsibility of PVCA.
- 7.4.1 Any member or members who have been a continuous member of PVCA for 25 years will have any dues or assessments waived or refunded for the member and his/her spouse or significant other. All other requirements for membership as noted in Section "3. Members" of the PVCA Bylaws must be met.
- 7.5 Any awards given on an annual basis shall be presented at the Annual Awards Meeting. The cost of the awards shall be the responsibility of PVCA. The current official PVCA logo shall be used on all awards.

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8. Membership Dues

8.1 The membership dues may be set annually. The dues will be based on an estimate of the number of members in the club, less the NCCC fees paid for each member and less the clubs estimated expenses. The dues will be set at a level to cover all estimated expenses plus to allow for a surplus to allow for unexpected expenses as determined by the Executive Board.

9. Apparel

9.1 Any apparel with the official insignia of PVCA shall be considered club apparel.

10. Amendments

10.1 These Rules and Regulations may be amended by the membership at a General Membership Meeting as defined in the Bylaws, Sec. 8.

11. Effective Date

11.1 Once adopted according to Bylaws Sec. 8, these Rules and Regulations become effective immediately.

Amendment Chronology

Removed from Bylaws, created and renumbered into Rules and Regulations document by the Bylaws Committee: 9 October 2003

Adopted by the membership: 9 October 2003

Amended by membership: 22 August 2006

Amended by membership: 27 February 2007

Amended by membership: 27 October 2009

Amended by membership: 9 February 2010

Amended by membership: 14 October 2014